SEVA MANDAL EDUCATION SOCIETY'S

SUNANDA PRAVIN GAMBHIRCHAND INSTITUTE OF NURSING & PARAMEDICAL SCIENCES SMT. SUNANDA PRAVIN GAMBHIRCHAND COLLEGE OF NURSING & ANM SCHOOL OF NURSING

Transplant Coordinator Certificate Course

SKILL COURSES: ECG Technician, CSSD Technician, Radiology Technician, Lab Assistant, Dialysis Assistant, Cath Lab Assistant

Maharashtra State Record of New York (1997)

Maharashtra State Board of Nursing and Paramedical Education Recognised by: Indian Nursing Council, Maharashtra Nursing Council MUHS IMPACT ASSESSMENT A+ GRADE (2018-2019) NAAC B+ Grade (2022)

INTERNAL COMPLAINT COMMITTEE

DATE: 18/11/2022 **TIME:** 10:30 am

VENUE: SMES SSPGCON (President room) Hybrid meeting

MEMBERS PRESENT:

AGENDA OF THE MEETIING:

Chairperson of the Committee	Dr. Dilip R Trivedi	Online
Top management members	Dr. Bharat M. Phathak	
	Shri Pravin G. Shah	
	Dr. Shilpa P. Charankar	
Secretory ·	Mrs. Shilpa. Shettigar	
Legal Advisor	Adv. Akshay Shukla	Online
Social Worker	Mr. Ravindra. G. Mhaske	0
Professor	Mrs Delphina Gurav	Eway
Faculty members (from each	Mrs. Namrata Kubal	W. Carlot
department)	Mrs. Diana Fernandes	No.
Non- teaching member	Mrs. Shubha Kotian	9.4.
Presiding Officer	Mrs. Greeshma Minesh	Lul Lul
Student member	Ms. Dhara Brahmbhatt Deepak	Buckett

Agenda:

- 1. Confirming the minutes of previous meeting held on 03/08/2022
- 2. Replacement of student council member for the year 2022-2023
- 3. Reporting of any complaints
- ^{4.U}pdating the change in designation
- 5. Any other matters with the permission of the chair.

DISCUSSION:

Agenda 1: To confirm the minutes passed in the meeting held on 03/08/2022

Resolved to confirm and approve the minutes of the meeting held on 03/08/2021

There were no complaints had been reported in written form.

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SKILL COURSES: ECG Technician, CSSD Technician, Radiology Technician, Lab Assistant, Dialysis Assistant, Cath Lab Assistant Affiliated to: Maharashtra University of Health Sciences, Nashik. Maharashtra State Board of Nursing and Paramedical Education Recognised by: Indian Nursing Council, Maharashtra Nursing Council MUHS IMPACT ASSESSMENT A+ GRADE (2018-2019) NAAC B+ Grade (2022)

Ms. Shreya Agawane the student council member also reported that Internal Committee were notified by the students

Agenda 2: Replacement of student council member for the year 2022-2023

Ms. Shreya Agawane is replaced by Ms Dhara Brahmbhatt Deepak as student council member for the year 2022-2023

Agenda 3: Reporting of any complaints

The suggestion box was opened on the 16/11/2022 at 11:10 am. It was observed that there were no written complaints present in the suggestion box.

Agenda 4: Updating the change in designation

Ms Greeshma Minesh is designated as Presiding officer for the committee.

Agenda 5: Any other matters with the permission of the chair.

No issues raised

(Mrs. Greeshma Minesh) Minutes compiled by:

Minutes Passed by:

Minutes Seconded by:

Smt. Sunanda Pravin Gambhirchand College of Nursing 338, R. A. Kidwai Road, Matunga, Mumbai - 400 019.